How to Install Skype for Business
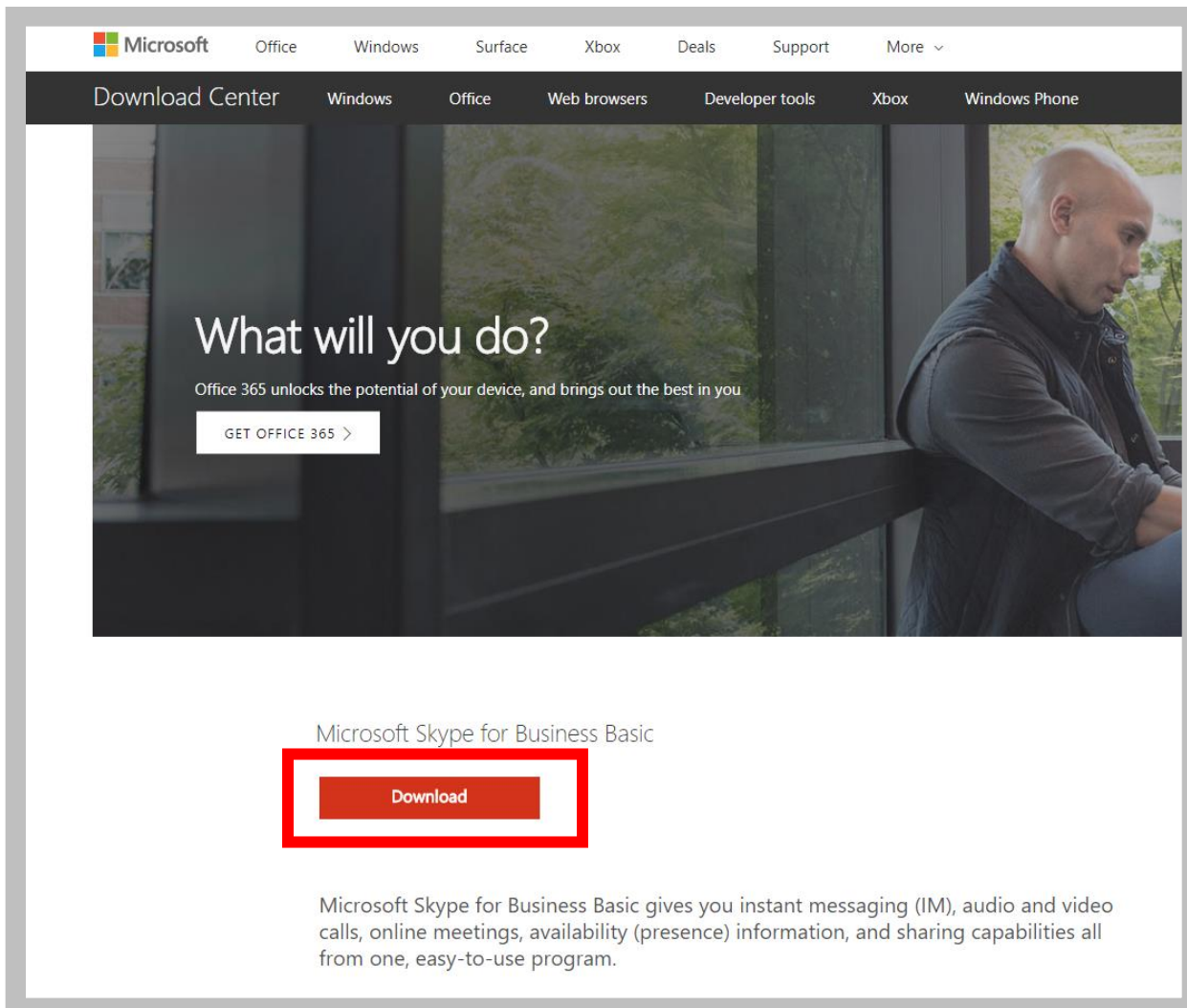
This tutorial will show you how to download and install Skype for Business

Contents

If you need any assistance please contact the IT Helpdesk in one of the following ways.
Browse to www.helpdesk.thomasmore.edu, call 859-344-3646, email helpdeskticket@thomasmore.edu, or stop by the Computer Center on the lower level of the administration building.

Browse to https://www.microsoft.com/en-us/download/details.aspx?id=49440 and click the "Download" button

If you are installing Skype for Business on your Thomas More PC, you will need to contact the IT Helpdesk for assistance. See the page footer for how you can contact the Helpdesk.

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Check the box next to the first download and then click "Next"

Choose the download you want

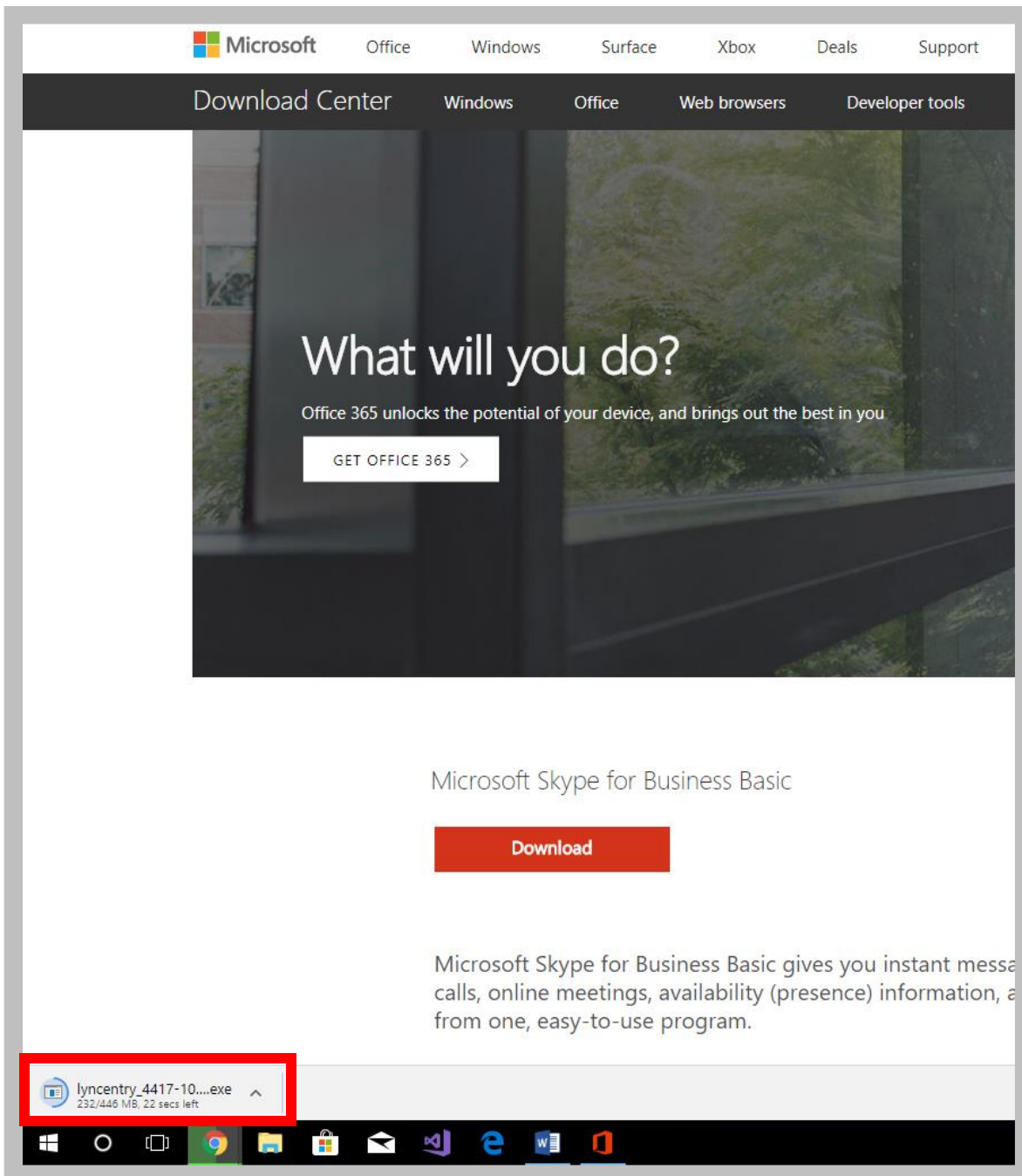| File Name	Size
✔ lyncentry_4417-1000_x64_en-us.exe	445.9 MB
lyncentry_4417-1000_x86_en-us.exe	379.4 MB

Download Summary:
KBMBGB

1. lyncentry_4417-1000_x64_en-us.exe

Total Size: 445.9 MB

Next

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If you're using Chrome, the install will begin downloading in the bottom left corner of your page. Once it is done, click the file.
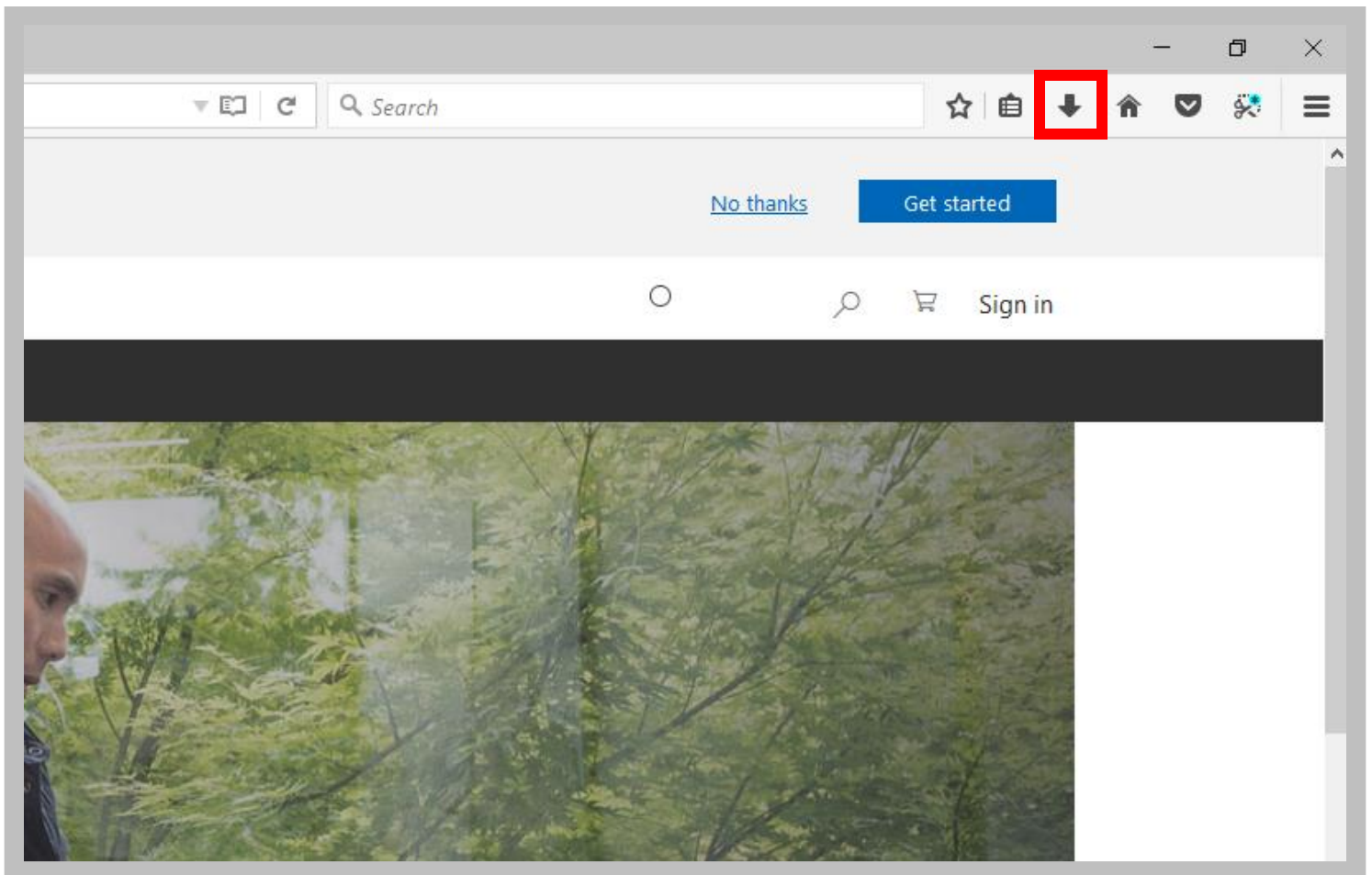

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If you're using Firefox, you can find the file in the downloads tab on Firefox.
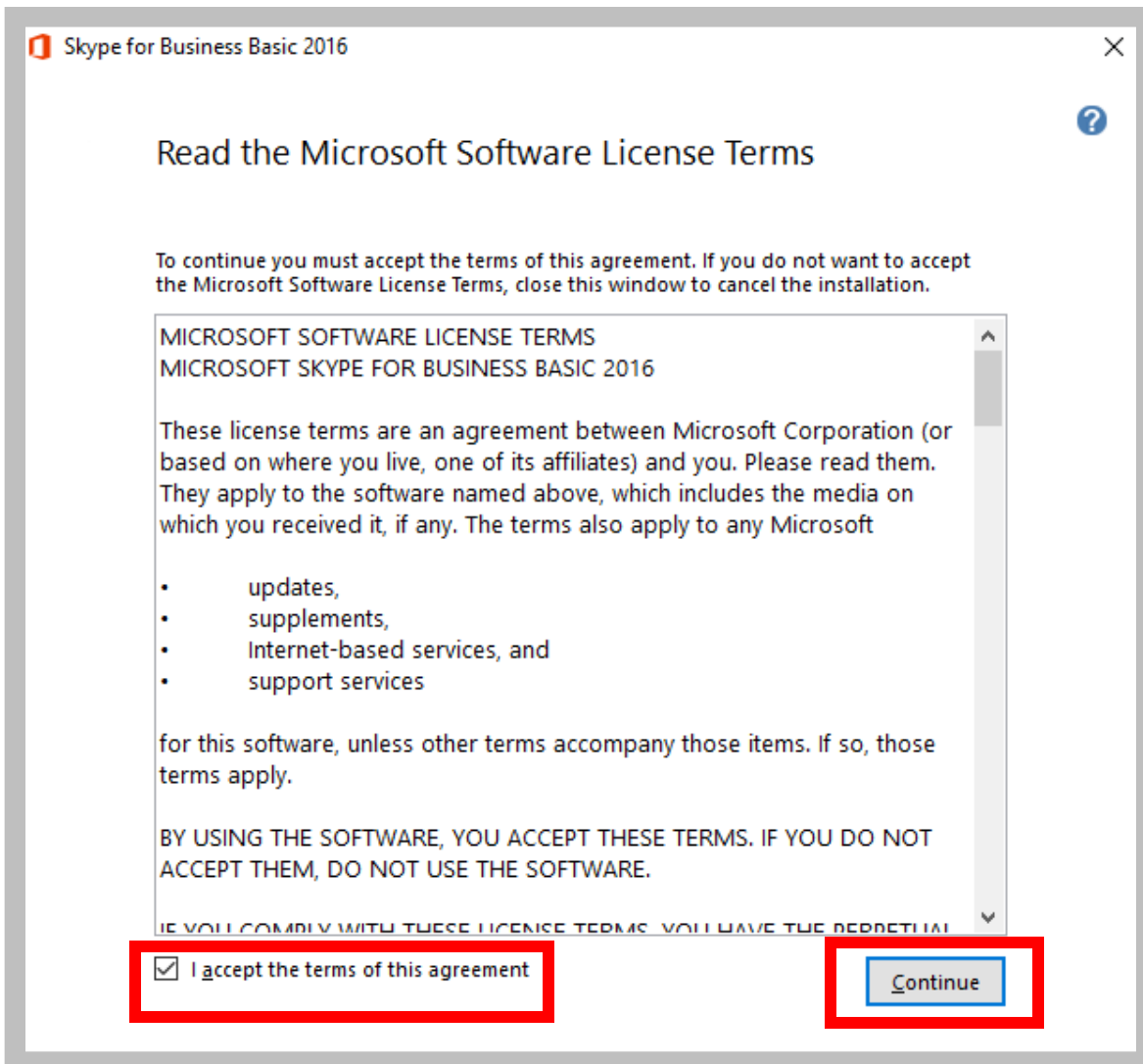

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Read the Microsoft Software License Terms and click the check box to accept the agreement. Then click "Continue"
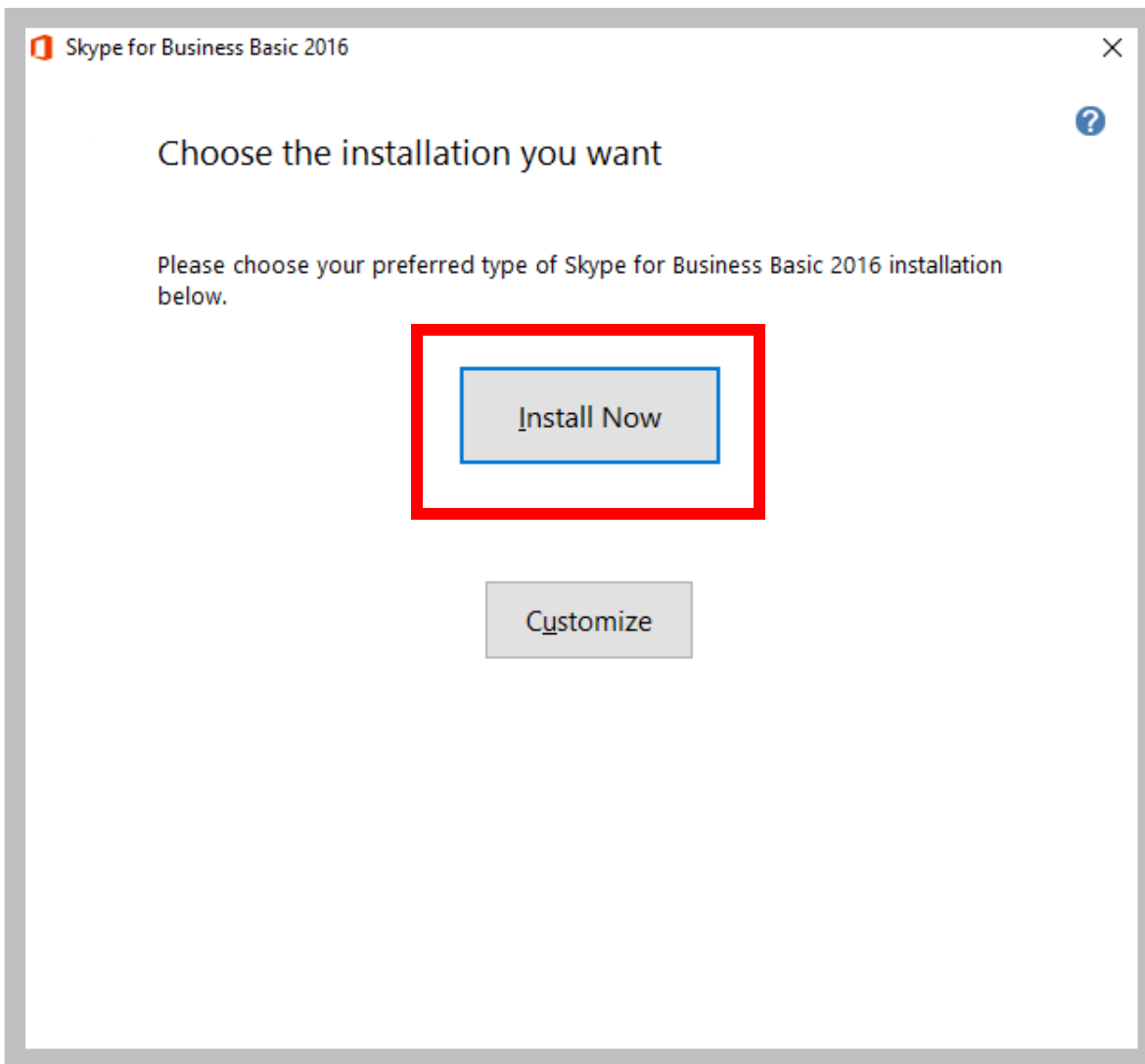

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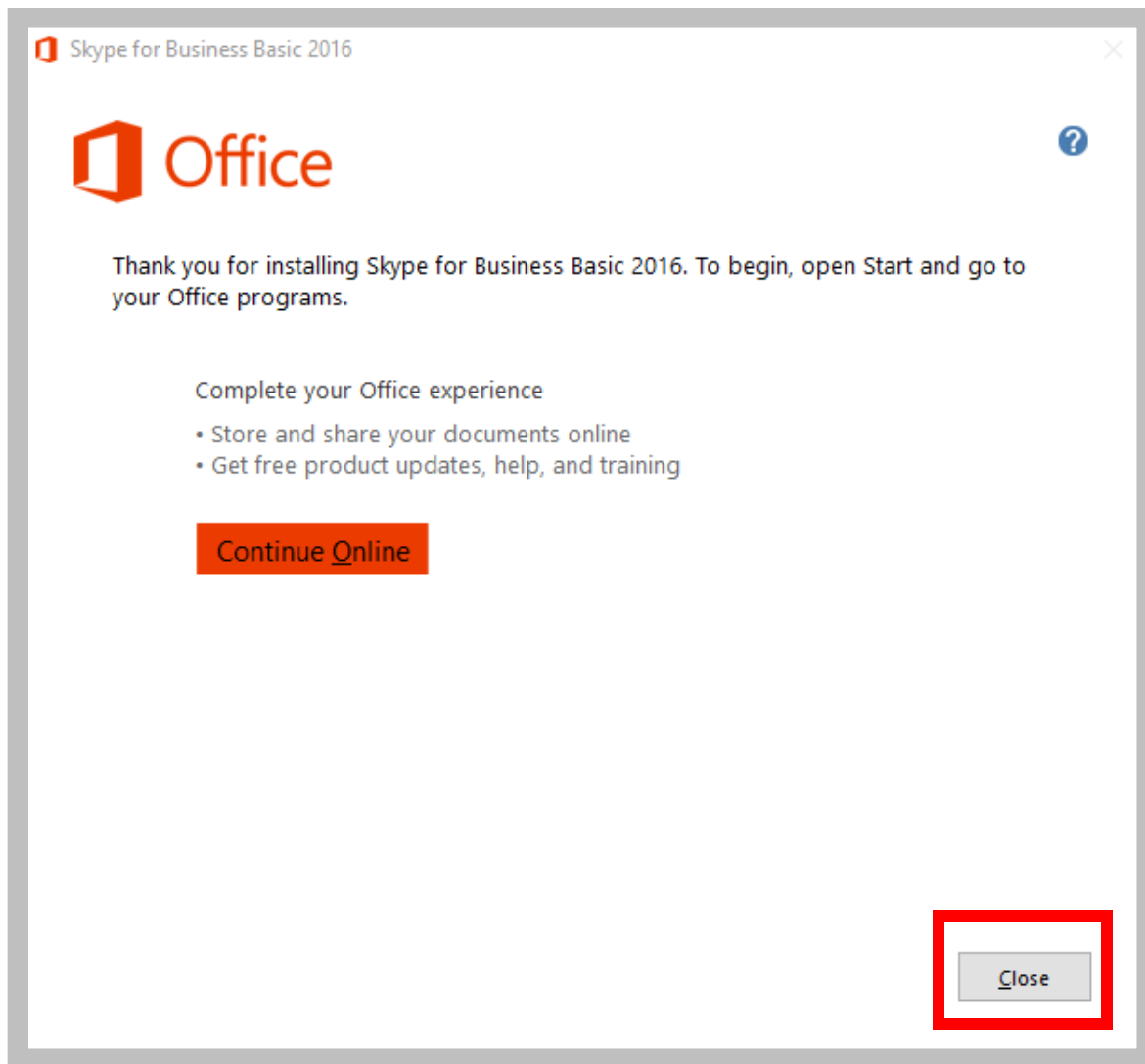
Click "Install Now"

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Page 7 of 9

Once the installation is complete, Click "Close"

Skype for Business Basic 2016

Office

Thank you for installing Skype for Business Basic 2016. To begin, open Start and go to your Office programs.

Complete your Office experience
- Store and share your documents online
- Get free product updates, help, and training
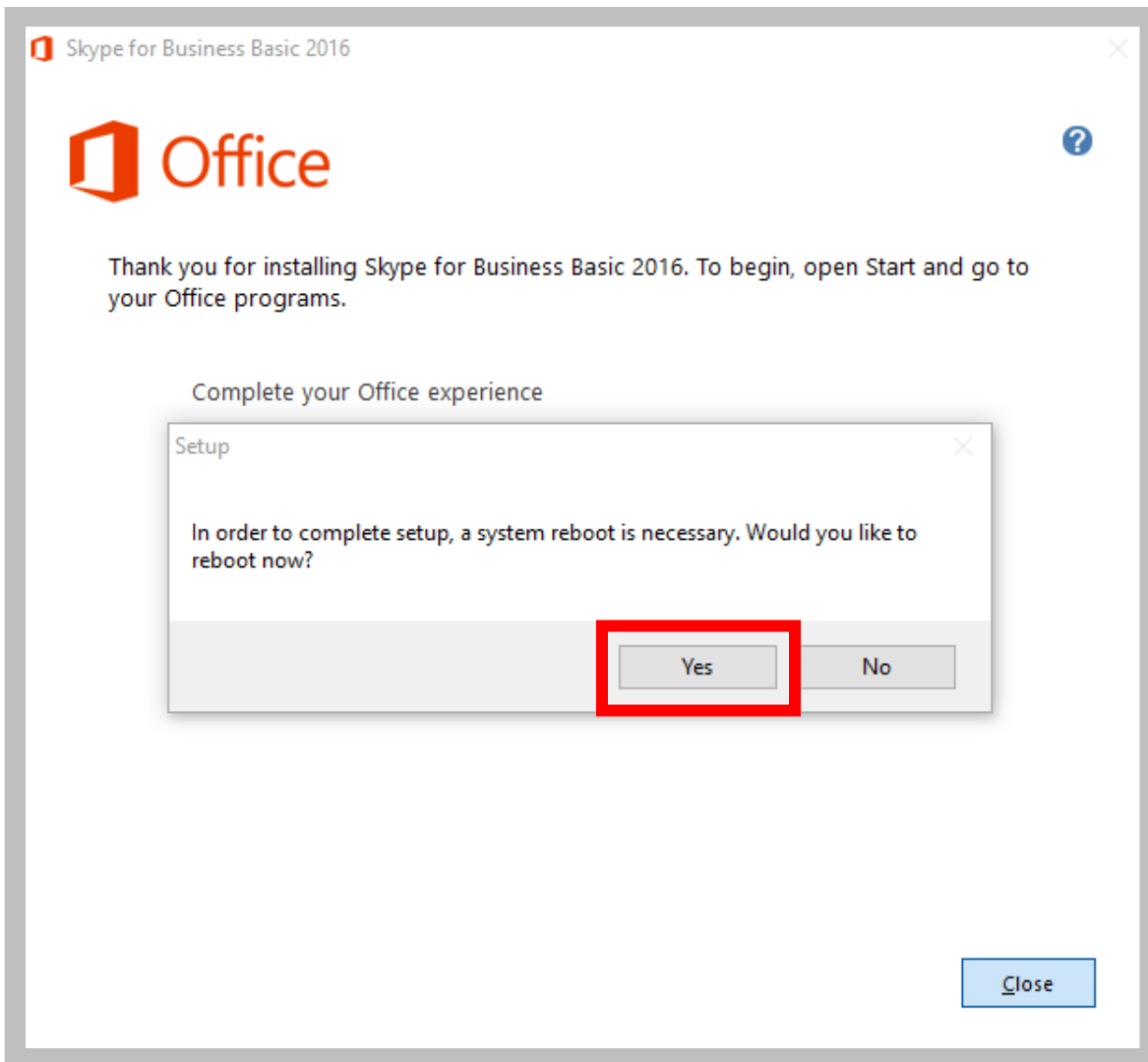
Continue Online

Close

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Click "Yes" and your PC will reboot and you will now have Skype for Business installed

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Page 9 of 9