

University Committee Charge

Review the University Committee Policy

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Submit form to the President via Cabinet



THOMAS MORE
UNIVERSITY

University Committee Information	
University Committee Name	Crisis Management Team
<input checked="" type="checkbox"/> Standing University Committee <input type="checkbox"/> <i>Ad Hoc</i> University Committee. Indicate completion date:	
Who will oversee the committee? It should be the President, Vice President, Provost, or other Cabinet member.	CFO
Committee Charge	
<p>The Crisis Management Team is a University-wide team consisting of representatives from several different University departments. The team's mission is to collaborate on emergency management strategies, and initiatives, designed to enhance preparedness and improve the University's ability to respond to all threats.</p> <p>This team will analyze crisis management initiatives and evaluate their effectiveness for emergency preparedness, response, recovery, and mitigation at Thomas More University.</p> <p>The purview of the team shall be limited to such matters pertaining to emergency preparedness, response and recovery.</p> <p>The team is responsible for:</p> <ul style="list-style-type: none">• Continuously analyzing risks, which expose the University to the potential for disruption of its activities, such as natural, technological, or human-caused.• Designing and conducting an annual disaster drill per year. This can be table-top exercises or participation with external emergency response agencies• Overseeing the development of emergency preparedness and response plans• Annually review existing crisis management policies and procedures, and recommending changes to the President of the University• Post to the University website any changes approved• Serving as the University's crisis response team, in order to manage the university's response to an emergency• Recording minutes and distributing them to the committee <p>The Crisis Management Committee will hold regular monthly meetings.</p>	
Committee Composition	
Committee Chair	Director of Campus Safety

Additional Committee Members by position:	The following departments will be represented on the Crisis Management Team: <ul style="list-style-type: none">• Campus Safety• Facilities• Information Technology• Human Resources• Student Affairs• Academic Affairs• Athletics• Public Relations• Campus Ministry
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Completed University Committee Charge will remain on file in the President's Office and University Archives. It will also be included as an appendix to the University Committee Policy.

Approved by President: Acting President Dr. Kathleen Jagger Date : April 15, 2019